

ReMi/Helvetas Nepal

RFP on Design and Development of Returnee Management Information System (MIS), RFP no. ReMi/003/2025

Clarification on the RFP Queries.

Q1. What is the format for legacy data transfer?

The legacy data will be provided in Excel format for transfer into the system.

Q2. Will the application be web-based only, or also mobile-based?

The application will be developed as both a web-based and a mobile-based application (Android/iOS).

Q3. Why is paper-based data collection mentioned in the TOR?

Paper-based data collection is included as a contingency option. In cases where tablets or mobile devices are unavailable, data can be recorded on paper and later entered into the system at the ESCs. This ensures flexibility in field conditions.

Q4. Should the system have hosting capacity only for the 20 LGs mentioned?

For the pilot phase, hosting capacity is required for the 20 participating LGs. However, the system must be scalable to all 753 local governments in the future.

Q5. Will government entities provide the required information to be integrated into the system?

ReMi will facilitate coordination with the concerned government entities to ensure access to the required information. However, the consultancy team will be responsible for developing the appropriate technical functions to pull and integrate the data from the designated systems.

Q6. Please explain section 3.3 (a) 6. Liquidity Evidence in data sheet pg 6. Please refer to attached image.

If the bidder has enough liquidity balance (NPR 1 million) in the recent audit report, no need to submit additional document to justify it. But latest bank statement with enough

balance (at least NPR 1 million) should be submitted if the required liquidity is not met in the latest audit report.

Q7. In the E-learning module, do the users learn through various courses similar to learning platforms such as Coursera or Udemy? Or do the users just have access to the pdf, video and audio files, which can be downloaded?

The E-learning module will provide access to PDF, video, and audio files only. Users will be able to view or download these resources, but it will not be a full course-based platform.

Q8. Regarding the travel during the training, it was mentioned that we need to consider the cost for human resources only. Does that mean, we don't have to include the cost of airfare, transportation, accommodation, lodging and food for our human resources during the visit?

The consultants/human resources are only required to be physically present to deliver the training. Other travel-related costs such as airfare, transportation, accommodation, lodging, and food do not need to be budgeted (it will be managed from ReMi/Helvetas Nepal separately)

Q9. Do we have to include the cost of organizing the training as well or not?

No, ReMi/Helvetas will manage as per the requirement.

Thank you.