

TTDP Baseline survey RFP

Queries and responses

SN	Queries	Response
1	Project documents so that we can specifically list out the communities, sample size, and plot along the trail for baseline data collection.	The Request for proposal (ToR) page 12 has clearly mentioned that consultants will be provided with a selection of documents including Project Document to support the development of inception report. It implies for the finally selected consultant amidst the shortlisted.
2	If possible, trail maps so that we can plan our field visits for data collection planning and scheduling (for all 4 trails)	Because the ToR notice has not mentioned that it will be offered. We are unable to offer it now.
3	As for the proposal on "Baseline Survey of Trail based Tourism development Project (TTDP)", there is described only the position of the expert as Team Leader, Chief Surveyor and Chief Analyst but there is written their minimum qualification so could you please clarify us on the minimum qualification of such experts as well as additional personnels required for the baseline survey as field surveyor.	Please consider as per the indication on the experience through CV in ToR. Please consider the suggestion from ToR for the answer to your question on any additional personnels for the baseline survey.
4	Section B (Data Sheet, Subsection 8) mentions online submission, whereas Section V (Terms of Reference, Subsection 10) specifies submission to a physical address. Additionally, the addresses provided in these sections differ. Could you clarify whether the proposal should be submitted via email or as physical copies? If email submission is required, which email address should we use?	Subsection 8 under of the Data Sheet(Section B (Data Sheet) on page 6 has clearly mentioned for online (via email) submission at procurement.np@helvetas.org
5	The weightage for inclusivity is listed as 20%, while expertise is only 15%. Could you confirm if this is correct?	Yes, that is correct as mentioned.
6	The RFP specifies a tax clearance for fiscal year 80-81. However, our tax audit for that period is still under review, and the latest completed review is for fiscal year 79-80. Would this suffice?	The tax clearance for FY 080-81 should be obtained by Poush end 2081. If tax clearance of 79-80 is available and return filling extension approval till Poush end 2081 has been obtained, then it can be considered.

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7	The qualitative survey proposed a sample size of 10% of the households along the trail. Could you please provide the total population details of households along the three trails: Phalgunanda Trail, Laligurans Trail, and Mundum Trail?	This information should come from bidder themselves. So, we are unable to offer this information now.
8	Do we need to consult with all the local governments within the three trails: Phalgunanda Trail, Laligurans Trail, and Mundum Trail?	Off course, the selected consultant should be in consultation to steer the proposed work.
9	Among the 5 key deliverables and timeframes, the inception report is scheduled for the third week of February, and pre-testing is planned for the fourth week of February. Can we prepare the inception report on the 4 th week with the pre-testing?	The selected consultant will have to follow the deadlines of key deliverables and time frame as per the table offered on page 13 of the ToR.
10	Is it necessary for the pre-testing to take place in one of the municipalities?	Yes. It is necessary as per the ToR indicated key deliverables and activities.
11	In the background, it is mentioned that the beneficiaries are people residing within a 3-hour walk from the trail. Do you have a specific measurement for this in terms of distance (in kilometers)?	1 hour walk covers 4 Km in average. However, the distance decreases with the increase on the altitude of the trails in hills/mountain regions.