

Enhanced Skills for Sustainable and Rewarding Employment (ENSSURE)

Project Support Unit (PSU)

Sanothimi, Bhaktapur

Clarification at the pre-bid- meeting for

**“Design, Development, and production of Instructor’s manual and trainee’s workbook.”
(ENSSURE/CS/NCB/01-080/81)**

Description	Current	Clearfield
Time period of assignment	The assignment is expected to be completed in 140 working days spread over six months from 21 July to 30 December 2024.	The assignment must be completed within 140 days which spreads over six months effective from the contract signing date.
Tax clearance Certificate	Tax clearance certificate of FY 2079/80 and tax submission or clearance of FY 2080/081	Tax clearance certificate of FY 2079/080 and Tax Clearance/Tax Return Submission/Letter of Time Extension for Tax Return Submission of FY 2080/081 are mandatory for submission.
Final Product of delivery	Deliverables of manual and workbook in hard and soft copies	Deliverables inception report, draft report, and final report must be in both electronic and hard copies with proper binding.
Regarding Methodology	The methodology is described in TOR and the evaluation criteria.	The consultant must propose an understandable methodology in a descriptive form in a logical order with a supportive plan and other details.